

Ben Behrens

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Summary

I'm a lively person with a diverse background and a unique outlook on life and work. I have spent my career working with youth organizations and school districts, with the intention of bettering the lives of youth and the staff that serve them. I'm deeply familiar with Microsoft Office software, and have used it extensively to form organizational strategies and communicate with the public.

Professional Experience

Blue Bell Creameries, Loveland, CO

Route Salesman

07/14 – 05/15

- Serviced a business-to-business sales route spanning from Northern CO into Southern WY.
- Worked within strict deadlines to meet high sales goals.
- Excelled at high-volume external contact with store receivers and shippers.
- Earned #1 weekly sales position in Colorado on two occasions.

Thompson School District R2-J, Loveland, CO

Paraprofessional-Affective Needs

08/13 – 07/14

- Assisted Special Education classroom teacher with instruction and behavior management.
- Complied with school and district policies pertaining to students with behavior challenges.
- Built and maintained positive relationships with students and their parents.
- Documented & analyzed behavior data in accordance with students' IEPs.
- Exercised confidentiality in all aspects of the job.

Casa Pacifica Centers for Children & Families, Camarillo, CA

Youth Development Specialist

03/11 – 06/13

- Provided day-to-day supervision for youth placed in emergency foster care.
- Coordinated with staff team to anticipate clients' needs & implement treatment programs.
- Planned youths' daily schedules according to their behavior plans.
- De-escalated volatile situations & problematic behaviors when they arose.
- Regularly communicated with parents & relevant community members regarding youths' well-being and progress through the program.

Digital Theater Systems (DTS), Inc, Calabasas, CA

Data Audit Clerk

04/10 - 01/11

- Conducted a detailed audit of contracted agreements, and improved accuracy of records in the system by over 60 percentage points.
- Analyzed existing documents, contracts and files to determine discrepancies.
- Provided research results to certification team and recommended action plans based on data.

Youth With A Mission, Perth, Western Australia

Community Development Coordinator-Youth Focus

09/05 – 03/10

- Staffed as a full-time team member with an international non-profit organization focusing on youth and education.
- Administrated a database designed in MS Access, which housed information for over 1,000 contacts, and refined accuracy of all contact information by over 40%.
- Developed and presented multiple seminars and camp curricula regarding various life skills for young people.
- Participated in a number of self-led outreach teams, with measurable decreases in local crime and poverty in South Africa, Egypt, Nigeria and Thailand.
- Planned and managed large-scale conferences in Egypt and Thailand within a team context.
- Planned weekly focus events for small groups.
- During my time there, I became the longest-standing team member in the youth department.

Education

- **Certificate** Audio Engineering, (BA Equivalency) Recording Connection, Hollywood, CA
- **Certificate IV** Community Leadership, (2 year program) Institute for the Nations, Perth, Australia
- **Certificate IV** Music (6 month immersive study) Institute for the Nations, Perth, Australia
- **High School Diploma**, Royal High School, Simi Valley, CA

Skills/Certifications

- Class B Colorado Commercial Driver's License
- Ability to plan, delegate, and execute with “gusto.”
- Over 10 years of fundraising experience, maintaining strong relationships with supporters even after the business relationship was complete.
- Extensive direct customer service and B-to-B experience.
- Ability to work with multicultural groups and individuals, gathered from wide-ranging travel to both developed and developing nations.
- Motivated self-starter.
- High level interpersonal and problem-solving skills
- Detailed, thorough, and analytical thinker.
- Skilled use of Microsoft Office products including Word, Excel, Power Point, Access and Outlook.
- Typing: 45 words per minute, 93% accuracy.